



## Daytona Milton Keynes is looking for an: Assistant Front of House Manager

**LOCATION:** More Lane, Esher, KT10 8AM

**HOURS:** Full-time/Flexible – Applicants **MUST** be available to work evenings & weekends Full time.

**SALARY:** £Competitive

### **OUR TEAM**

Daytona Sandown Park is currently looking for a professional, confident, and reliable Assistant Front of House Manager to join our busy Front of House team. Daytona is a dynamic and at times a demanding environment that requires energetic, enthusiastic, and ambitious individuals with the ability to thrive under pressure.

### **THE ROLE:**

To ensure the smooth and efficient running of the Reception and Front of House areas in conjunction with the Front of House Manager.

To assist in the preparation and management of reception staff and to ensure correct staffing levels.

Ensure the FOH team delivers first class service to our customers.

Assist in providing training and induction to all new and existing reception staff whilst developing training to suit the needs of the business and HR.

To achieve targets and monitor active selling within the Front of House team.

To ensure the presentation of facilities are maintained to an exceptionally high standard.

### **BUSINESS AND INTERPERSONAL SKILLS:**

Be from a customer focused background (hospitality preferred) with proven ability to drive standards forward whilst ensuring the management and development of the team through training and coaching.

Have excellent written and verbal communication skills

Demonstrate a positive, friendly, and professional manner and culture.

To assist in developing and delivering customer service and sales training to Front of House team.

Be required to implement procedures as required by the Company.

To effectively manage and monitor sales targets for the FOH team

Assist in the recruitment, training, management and monitoring the Front of House team whilst ensuring on-going succession planning with the Front of House Manager.

Must be able to work flexible hours for a 7-day operational business.

Have sound knowledge of Word and Excel

Be a strong and charismatic individual.

Full training on product knowledge and services will be given.

A full job description is available on request.

**TO APPLY** Please send your CV & covering letter to [Careers@Daytona.co.uk](mailto:Careers@Daytona.co.uk) quoting ref: **AFOHMSP23**

### **BENEFITS**

Fast tracked career progression for the right candidate

Comprehensive training given

Staff discounts

Personal pension

Free parking on site

20 days holiday per annum plus bank/public holidays